





## The 33<sup>rd</sup> Outstanding Social Worker Award - Notes to Candidates

Completed Candidate Application and Nomination Form should reach the Hong Kong Social Workers Association (Address: 9/F Breakthrough Centre, 191 Woosung Street, Jordan, Kowloon) before 5:30pm on **20<sup>th</sup> November 2023 (Monday)**. Please state "The 33<sup>rd</sup> OSWA" on the envelope.

For application submitted by post, the postmark should be dated on or before 20<sup>th</sup> November 2023. Please ensure sufficient postage. Hong Kong Social Workers Association (hereby "HKSWA") will neither accept underpaid mails nor bear any surcharge arisen.



### Eligibility

- ❖ The candidate must hold a valid Social Worker Registration Card and work at a recognized social work capacity in Hong Kong during the nomination period (20<sup>th</sup> November 2023 as the deadline for nomination). For the sake of fairness, the Council members and Committees' members of HKSWA are not eligible to enter the Award.
- ❖ There is no restriction on the year of experience for entering the "Outstanding Social Worker Award". However, "Outstanding Junior Social Worker Award" is limited to those with no more than 7-year of work experience as a social worker in Hong Kong (i.e. from 1<sup>st</sup> January 2017 till 31<sup>st</sup> December 2023).
- ❖ The candidate shall be nominated by another person; and must obtain consent from two persons as his/ her referees. Either the nominator or one of referees should be the candidate's current/ former supervisor or professional social worker (such as current/ former colleague or service partner) who can provide professional comment on the candidate's work performance when he/she held a social work position in Hong Kong.

### Assessment Criteria

- ❖ The candidate entering "Outstanding Social Worker Award" will be assessed in aspects of social work professional performance (20%), attitude (20%), experiences (20%), achievements (20%), as well as the contributions to the society and the welfare sector (20%);
- ❖ The candidate entering "Outstanding Junior Social Worker Award" will be assessed in aspects of social work professional performance (30%), attitude (30%), experiences (20%), as well as the contributions to the society and the welfare sector (20%).

### Screening

- ❖ Screening will be conducted on **16<sup>th</sup> December 2023 (Saturday)**. Members of the Screening Panel will base on the assessment criteria to shortlist candidates for the Judging Panel to conduct face-to-face Selection Interview.
- ❖ On the same day, shortlisted candidates will be notified by phone and email to attend the Selection Interview scheduled on **6<sup>th</sup> January 2024 (Saturday)**. Unsuccessful candidates will be notified by email in due course.

### Selection Interview

- ❖ Selection Interview will be held on **6<sup>th</sup> January 2024 (Saturday)**. The Selection Panel will conduct a face-to-face interview with each shortlisted candidate, base on the assessment criteria to select not more than two Awardees for the Outstanding Social Worker Award and not more than two Awardees for Outstanding Junior Social Worker Award.
- ❖ Awardees will be notified by phone. All the awardees are required to keep the result confidential and should not disclose it to a third party before the organizer's official announcement.
- ❖ All the awardees shall attend the Result Announcement Press Conference and the Award Presentation Ceremony on **2<sup>nd</sup> February 2024 (Friday)**.
- ❖ Unsuccessful candidates will be notified by email in due course.

### Vote for "The Most Enlightening Experience in Helping People"

- ❖ Candidates shortlisted by the Screening Panel will enter the Vote for "The Most Enlightening Experience in Helping People" Story. The story will be posted in Ming Pao newspaper and its JUMP website for public's voting. Story with the highest vote in each category (Outstanding Social Worker Award and Outstanding Junior Social Worker Award) will be awarded. Awardees will be notified by phone to attend the Award Presentation Ceremony on **2<sup>nd</sup> February 2024 (Friday)**. All the awardees are required to keep the result confidential and should not disclose it to a third party before the organiser's official announcement.



- ❖ Please ensure that all parts of the Candidate Application and Nomination Form are properly completed, and the required documents are submitted for assessment. In case there is any missing, inaccurate/false information, the candidate will be disqualified.
- ❖ All information provided by the candidates will be used for the purpose of the 32<sup>st</sup> Outstanding Social Worker Award and related matters, and will be kept confidential.
- ❖ Hong Kong Social Workers Association reserves the right of final decision on the Awards.
- ❖ The contact information of awardees will be forwarded to relevant media for interview arrangement purposes.
- ❖ In case of any discrepancies between the Chinese and English versions, the Chinese version shall prevail.

**Enquiries**  
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